

Andover Public Schools
FY 15 Operating Budget Planning Calendar for the Fiscal Year Ending June 30, 2015
NB - Dates subject to change

2013	Actions
July 22	Begin work on FY 15-FY 19 CIP Requests. Asst. Super. Meets with principals
September 20	Assistant Superintendent-Finance submits FY 15 CIP Request to Town Manager
October 10	Review of CIP Requests with Town Manager-Superintendent and Assistant for Finance & Administration
October 10	SC Business Meeting
October 21	Tri-Board Meeting: Agenda TBD
October 29	SC Business Meeting- Review FY2015 CIP Recommendations-Votes FY 2015 Budget Calendar
November 5, 3:30 PM	Supt/Asst. Supt "Budget Kickoff" Meeting with Principals & District Office Staff-Allocation numbers available
November 5	TM Issues FY 15 Operating Budget Request Form & Instructions
November 8, 11:15 AM	Budget Subcommittee Re: Review FY 2015 Budget Assumptions
November 8	TM Releases Recommended FY 15 CIP
November 14	SC Business Meeting-Vote FY 2015 Budget Assumptions
November 15	L S Budget Estimate Due to be Released by Assistant Superintendent—Narratives Due from Budget Managers
November 15 - 20	Superintendent & Assistant Superintendents meet w/individual LT members to review school budget requests
November 18	FY 15 CIP Presentation and Public Hearing-Town Mgr. & BOS
December 5	SC Business Meeting
December 9, 7:00 PM	Tri-Board Meeting to review CIP & Financial projections
December 6, 10:00 AM	Budget Subcommittee Re: FY 2015 Budget Level Services-Compliance-Strategic Plan
December 12, 9:00 AM	SC Workshop
December 16	Town/School sponsored Warrant Articles submitted to Town Manager
December 16	BOS adopt FY 15 CIP
December 18, 10:00 AM	Budget Subcommittee Re: FY 2015 Budget
2014	Actions
January 3	TM requested budget submission date
January 9	SC Business Meeting
January 16, 8:30 AM	Budget Subcommittee Re: FY 2015 Budget
January 21, 9:30 AM	Budget Subcommittee Re: FY 2015 Budget
January 22, 8:30 AM	Budget Subcommittee Re: FY 2015 Budget
January 23, 8:30 AM	Budget Subcommittee Re: FY 2015 Budget
January 24, 9:00 AM	SC Workshop (May need for budget discussions)
January 31	Town Meeting Warrant Closes
February 6, 7:00 PM	SC Business Meeting
February 7	Town Manager's Recommended Budget Released
February 12; 7:00 PM	SC Business Meeting-FY 2015 Budget Presentation
February 26; 8:30 AM	Budget Subcommittee Re: FY 2015 Budget

February 27	Departmental Annual Reports Submitted to Town Manager
March 4; 10:30 AM	Budget Subcommittee Re: FY 2015 Budget
March 6	SC Business Meeting
March 12; 8:30 AM	Budget Subcommittee Re: FY 2015 Budget
March 12; 7:00 PM	Tri-Boards Meeting Re: FY 2015 Budget and CIP Articles
March and April	Budget and Warrant Article Votes
March 18	Annual Report Released
March 21; 8:30 AM	SC Workshop
March 27; 7:00 PM	Public Hearing: FY 15 Budget
April 3	Final Budget Votes Due to Fin Com for Town Meeting Report
April 3; 7:00 PM	SC Votes FY 2015 Budget
April 10; 7:00 PM	SC Business Meeting
May 8; 7:00 PM	SC Business Meeting
May 30, 8:30 AM	SC Workshop
May 5,6 & 12 (13 if needed)	Andover Annual Town Meeting
July 1	FY 15 Budget implementation