

**Andover School Committee  
Minutes – Budget Subcommittee**

Date: April 4, 2013  
Location: Superintendent's Conference Room  
Present: D. Birnbach, P. Colby-Clements, D. Forgue  
Absent: None  
Others: A. Gilbert, B. L'Italien, P. Szymanski, J. Laundre, M. McGrath

1. The meeting was called to order at 8:30 am.
2. 8:35 am –D. Forgue made a motion to go into executive session for the purpose of discussing issues relative to special education and to return to open session. P. Colby-Clements seconded.

Roll call voice vote:

*D. Birnbach – Yes P. Colby-Clements – Yes D. Forgue – Yes A. Gilbert – Yes B. L'Italien – Yes*

J. Laundre presented an update on pending special education cases and potential costs.

9:05 am D. Forgue made a motion to end executive session and to return to open session. P. Colby-Clements seconded.

Roll call voice vote:

*D. Birnbach – Yes P. Colby-Clements – Yes D. Forgue – Yes A. Gilbert – Yes B. L'Italien – Yes*

9:05 am – End executive session; return to open session.

3. P. Szymanski and J. Laundre reviewed the current status of the Circuit Breaker account and 900 account (out-of-district tuition).
4. P. Szymanski reviewed the March 21 financials and FY 14 recommended budget which reflected the March 29<sup>th</sup> Town Manager's adjustment.
5. P. Szymanski reviewed the areas for possible reductions – (a) substitute account, (b) track & step, (c) teaching, and (d) M8 ->M6 hiring cap. P. Szymanski, J. Laundre, and M. McGrath spoke to the recommendations for reduction and answered questions from the subcommittee. The recommended reductions, if approved by the school committee, would total approximately \$670,490.
6. The meeting adjourned at 10:40 am.

Respectfully submitted,  
Marinel McGrath  
Acting Secretary

*Handouts:*

1. Account Review –January 28 and March 21 information previously distributed (04 03 13)
2. March 21, 2013 Financials & Revolving Accounts
3. FY 13 Net Savings Analysis (03 14 13)
4. FY 13 Budget Analysis – Out-of-District 900 Account –(04 03 13)
5. FY 14 Recommended Budget w/TM adjustment – (03 29 13)
6. FY 14 Projections Beyond Level Services w /TM adjustment (03 29 13)
7. FY 14 Recommendations for Potential Reductions (04 03 13)