

West Elementary & Shawsheen Preschool Building Committee Minutes
Wednesday, May 19, 2021 – 6:30-7PM

Participating via remote

Access Voting Members: Chair-Paula Colby-Clements, Dr. Claudia Bach, Carol Green, Susan McCready, Janet Nicosia, Siggy Pfendler, Paul Rollins, Elizabeth Roos
Donna Walsh, Andrew Flanagan, Heather Eigen

Non-Voting Members: Tracey Spruce

PMA Consultants (remote): Brian DeFilippis, Karina Pena; Kevin Weeks;

SMMA Architects (remote): Lorraine Finnegan;

Community Members: Steve Fink;

West Elementary School Building Committee Chair (SBC), Paula Colby Clements, opened the meeting at 7PM. Because of the emergency state of government due to Covid-19, all SBC members are participating via WebEx. All votes will be taken by roll call at this meeting.

Approval of Minutes. Vote Expected

Minutes of April 14, 2021

Ms. McCready restructured a sentence so it didn't read that a voter could get an absentee ballot for Town Meeting.

Also, she pointed the minutes should reflect that ACE should be recognized for the West El/Shawsheen video.

On a Motion made by Liz Roos and seconded by Susan McCready, the West Elementary School Building Committee approved the April 14, 2021 minutes. On a roll call vote, the motion for the April 14, 2021 meeting minutes were approved on a 8-0-3 vote. Three members abstained because they weren't present at the April 14th meeting.

Approval of May Invoices. Vote Expected.

The Chair submitted for payment approval – Invoice from SMMA #00548-31 dated May 5, 2021 for services covering the period of April 3 – April 30, 2021 for the amount of \$15,000.

On a Motion made by Claudia Bach and seconded by Heather Eigen, the West Elementary School Building Committee approved the SMMA invoice read by the Chair today. The motion was approved on a roll call vote 11-0.

The Chair submitted for payment approval- Invoice from PMA Consultants #04303-00 dated May 5, 2021 for services covering the period of April 1- April 30, 2021 for the amount of \$9835.04

On a Motion made by Liz Roos and seconded by Heather Eigen, the West Elementary School Building Committee approved the PMA invoice read by the Chair today. The motion was approved on a roll call vote 11-0.

Update

Mr. DeFilippis stated that the Construction Manager at Risk qualification team met a few times since the last SBC meeting. The six firms: Commodore, Consigli, Gilbane, Shawmut, Suffolk, WT Rich submitted their filled-out RFPs on April 19th. The qualification team reviewed each package and made a number of reference calls. Then on May 3rd they met to review the submissions again. Next, each firm on the short list had an interview with 7 set questions on May 13th and May 14th. Firms were interviewed for an hour with follow up questions. Mr. DeFilippis stated the team met today as a group to review the responses and notes. After deliberation, they have picked a firm. He won't publicly name the firm name until the other firms are notified, but feels confident in their choice. He will send the name to the SBC later this week. The Chair thanked the qualification team members from the SBC for all their work on choosing the CMR. Negotiations with the firm chosen will be done in July.

Next on the agenda, the Chair said there has been continuous public outreach to the community in getting the word out about the project. The feedback has been very positive. There really is a large set of community members getting the word out thru yard signs, magnets, meetings, etc. for public support of the project. We need to keep reminding people that two votes are needed to have an override: a 2/3 vote at Town Meeting and again a second vote at the ballot box on June 15th. Ms. McCready thanked all the community members for all their hard work. Ms.

Roos raised the question on whether you can vote on June 15th by absentee ballot – the answer is yes, but there is a deadline to get the ballot. The application for the absentee ballot must be received by Town Clerk by June 9th and then must be submitted right away in order for their ballot to be counted. There are links on the town website for this information.

Questions from the SC Remote were brought up by Ms. McCready. You need to be a US citizen in order to vote. Also, a question on total costs for the project were read and discussed. Total final costs which includes all the contingencies that are built in is \$151,661,968. This is the MSBA approved number. Total maximum grant which also includes all the contingencies is \$38,442,820. Ms. Roos gave a shoutout to the West Elementary faculty who are writing postcards to their neighborhoods in getting the word out for support. She felt it was important to recognize them.

The next SBC meeting will be held on June 16, 2021 at 7PM next meeting

On a Motion made by Liz Roos and seconded by Heather Eigen, the West Elementary School Building Committee voted to adjourn the May 19th meeting. The motion was approved on a roll call vote 11-0. The meeting was adjourned at 7:00PM to go into the forum.

Respectfully,
Alison Phelan, Recorder

CERTIFICATION

Town Clerk and Chief Strategy Officer: Austin Simko

Date:

Town Stamp: