

**JOINT MEETING MINUTES
BOARD OF SELECTMEN & SCHOOL COMMITTEE
MONDAY, JULY 26, 2010**

I. Call to Order/Roll Call

Chairman Stabile opened the Joint Meeting for the Board of Selectmen at 6:05 PM followed by recognition of the members of the Information Technology Committee. Board of Selectmen in attendance: Chairman Stabile, Selectman Lyman, Selectman Teichert, and Selectman Vispoli. Selectman Major was absent.

School Committee Chair Dennis Forgue reconvened the School Committee to the Joint Session at 6:07 P.M. Members in attendance: Chairman Forgue, School Committee Members, Richard Collins, Annie Gilbert, David Birnbach, and Paula Colby-Clements.

Others in attendance: Town Manager Buzz Stapczynski, Assistant Town Manager Steve Bucuzzo, and Superintendent of Schools Marinel D. McGrath.

The meeting was held in the Selectmen's Conference Room at the Town Offices, duly posted and cable-cast live.

II. Opening Ceremonies

A. Moment of Silence/Pledge of Allegiance

Chairman Stabile led the meeting in a moment of silence followed by the Pledge of Allegiance

Mr. Forgue informed the Board of Selectmen that the School Department will be returning to the Town a significant amount of unspent funds from the \$650,000 appropriated at Town Meeting to cover anticipated Special Education deficits.

III. Strategic Information Technology Plan

The Boards discussed the Town of Andover Strategic Information Technology Plan (SITP); and the creation of a new Town-wide Chief Information Officer (CIO) position.

Mr. Forgue informed the Board that the School Committee passed a motion at the meeting earlier in the evening to endorse in concept the hiring of a Chief Information Office for the Town/School Information Technology Department but they did not endorse any specifics of the agreement. The School Committee directed the Superintendent to work with the Town Manager on an Implementation Plan and to bring back their recommendations to the Committee for review and approval.

The Boards discussed the job description for the CIO Position. The Town Manager reported that the consultant firm of Blum Shapiro provided a job description and in addition the Town has obtained others. Currently, Human Resources is in the process of drafting a job description to be critiqued by the Town/School and IT Committee. Len D'Innocenzo, Chair of the IT Committee would like to review the guidelines for the job description with the Human Resources Director, and have the School Committee and Board of Selectmen review for approval before the middle of August.

Selectman Vispoli motioned to endorse the creation of a Chief Information Officer position in the Town of Andover to work collaboratively with the Town and School Information Departments and to direct the Town Manager and Superintendent of Schools to coordinate an implementation plan funded through available funds. The motion was seconded by Selectman Lyman, voted 4-0 and approved.

Next Steps: The IT Committee will review the Charter to be reflective of a new charge moving forward.

The Board of Selectmen and School Committee recognized and thanked Len D’Innocenzo and the members of the IT Committee for their service to the Town in overseeing this assignment. Selectman Vispoli and School Committee member David Birnbach were also recognized for the extra time they gave to this project.

IV. Adjournment

On a motion duly made and voted, the School Committee adjourned from the Joint Meeting at 6:25 P.M. Roll call vote: Chairman Forgue-Y, David Birnbach-Y, Paula Colby-Clements-Y, Richard Collins-Y, and Annie Gilbert-Y.

On a motion duly made and voted, the Board of Selectmen moved to Executive Session to discuss non-union compensation strategies. Roll call vote: Mary Lyman-Y, Ted Teichert-Y, Jerry Stabile-Y, and Alex Vispoli-Y.

Respectfully submitted,

Dee DeLorenzo
Recorder