

Andover School Committee
Minutes – Budget Subcommittee

Date: January 25, 2013
Location: Superintendent's Conference Room
Present: D. Birnbach (remote), P. Colby-Clements, D. Forgue
Absent: None
Others: A. Gilbert, P. Szymanski, J. Laundre, M. McGrath

1. The meeting was called to order at 10:40 am.
2. The subcommittee reviewed the 2nd quarter special education financials and circuit breaker reconciliation prepared by J. Laundre and P. Szymanski. These items will be reviewed with J. Stumpf and G. Seraro.
3. P. Szymanski reviewed the FY 14 level services projected budget. The subcommittee reviewed various line items. Team will report back regarding some specific line items at the next meeting.
4. M. McGrath presented the first draft of new requests for FY 14. She presented them as those requests that are "enrollment/compliance" driven and those that are related to the "strategic plan".
5. D. Forgue asked if the GLEC conversion positions are in the FY 14 rollup of the budget. P. Szymanski indicated that the positions are included in the FY 14 budget under the three categories as per the DESE function codes (teaching -230, supervision-210, or instructional assistants -232) based for a total of \$484,584.
6. The subcommittee discussed the FY 14 Town Manager's budget recommendation for the schools and potential strategy for going forward. Specifically, the subcommittee wants to know what revenue is available for FY 14. P. Colby-Clements will discuss this when she with the chairs at their Friday meeting.
7. The next meeting is scheduled for January 29, 2013, 1:15 pm, Superintendent's Conference Room.
8. The meeting adjourned at 12:15 pm.

Respectfully submitted,
Marinel McGrath
Acting Secretary

Handouts:

1. FY 13 GLEC Contract Conversion (revised as per January 8th meeting)
2. FY 13 Summary of FTEs and Insurance (revised as per January 8th meeting)
3. FY 13 2nd Q Special Education Financials (Out of District & Transportation)
4. FY 13 Circuit Breaker Reconciliation
5. FY 14 Budget Summary – Level Services Projected Budget (3 tables)
6. FY 14 Personnel/Expenses Chart
7. FY 14 New Requests – Enrollment/Compliance & Strategic Plan